



WORK ORDER FORM

ACCOUNT INFORMATION

NAME		DATE		TYPE OF SERVICE	
COMPANY or SCHOOL				<input type="checkbox"/> PRIORITY - \$75	
STREET ADDRESS				<input type="checkbox"/> **(1-2 Days)	
CITY / STATE / ZIP CODE		PHONE			
E-MAIL ADDRESS		ALT. PHONE			
SHIPPING ADDRESS (if different from above)				<input type="checkbox"/> STANDBY***	
				<input type="checkbox"/> ***(1-2 Weeks)	
PURCHASE ORDER #		FedEx / UPS Shipping Account#:		As Available	
Are you a student?	<input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, you must show proof of current enrollment in a film class.		
Instructor Name: _____		Instructor E-Mail: _____		Course: _____	

BILLING INFORMATION

CinePost Accepts: AMEX VISA MasterCard Discover PayPal

Name: _____

Billing Address _____

City / State / Zip Code _____

PROCESSING WORK ORDER INFORMATION

Minimum 1/2 hour Studio Time For Telecine

Project Title:			<input type="checkbox"/> Sound	<input type="checkbox"/> Color	<input type="checkbox"/> B&W
Film Format:	<input type="checkbox"/> Regular 8mm	<input type="checkbox"/> 16mm	<input type="checkbox"/> 35mm	Total	Number of
[check format]	<input type="checkbox"/> Super 8mm	<input type="checkbox"/> Super 16	<input type="checkbox"/> Other _____	Footage: _____	Reels Sent: _____
Film Processing:	Please Call For Lab Shipping Info. (Unprocessed Film Only)			Hard Drive Supplied: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Film Speed:	<input type="checkbox"/> 18 fps	<input type="checkbox"/> 24 fps	<input type="checkbox"/> other _____	High Definition <input type="checkbox"/> Yes <input type="checkbox"/> No	
Prep For Telecine:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	# of Video Copies Needed:	WetGate: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Color Correction:	<input type="checkbox"/> Best Light (est 2 - 3 X running time)		<input type="checkbox"/> Scene To Scene (est 3 - 4 X running time)		
Video Format:	DV/AVI	DV/MOV	ProRes SD	ProRes HD	ProRes 2k
[check format(s)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Special Instructions And Comments: